

**BOROUGH OF CARLISLE
COUNCIL MEETING
May 8, 2025
6:00 PM**

MOMENT OF SILENCE..... Safronia Perry
PLEDGE OF ALLEGIANCE TO THE FLAG..... Safronia Perry

ROLL CALL

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

Members of the public and visitors may address Borough Council at this time on specific issues of concern relating to Borough government. This is a public meeting, and we welcome your questions, comments and suggestions. Those individuals who called ahead and requested to be on the agenda will be called upon first, and all others will be recognized by raising their hand. The mayor may request that citizens who have concerns with a scheduled agenda item delay their comments until Council addresses that agenda item.

In order to reflect accurate meeting minutes, we ask that those who wish to address Council come forward to the podium. Individuals addressing Council are asked to give their full name and address (business or home) before beginning to speak. Citizens and visitors are asked to keep their comments brief, concise and must be limited to five minutes. This will permit everyone who wishes to speak an opportunity to do so.

PRESENTATIONS

1. Cumberland Goodwill EMS- Proclamation Recognizing EMS Week
2. Special Fire Police Swearing in-Mayor Shultz
3. Carlisle Borough six-month financial outlook-Jason Cohen, Director of Finance

CITIZENS TO BE HEARD

1. Joe Shane-Pride Week
2. Maddie Young-Human Relations Commission Annual Report

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

A. Minutes:

*Council Meeting Minutes April 10, 2025
Public Hearing Minutes April 10, 2025*

**B. Approval of Bills and Investment Transactions:
Expenditures as of April 30, 2025**

General Fund	\$ 982,669
Water Fund	\$ 490,220
Stormwater Fund	\$ 297,858
Sewer Fund	\$ 282,652
Solid Waste Fund	\$ 535,756
Capital Project Fund	\$ 557,952
Parking Fund	\$ 101,758

C. HARB recommends that Borough Council approve the following Certificates of Appropriateness:

1. *A request for a Certificate of Appropriateness for Eric Storms and Kathleen Calvert of 12 East Chapel Avenue to paint 3 murals conditioned that the proposed business logo mural shall meet the zoning standards for a wall sign and that all murals shall be painted on material mounted onto the brick façade with an approximately one-half inch gap between the façade and the mural.*
2. *A request for a Certificate of Appropriateness for Inoma Properties West Shore, LLC of 120 South Hanover Street to replace fascia, shingles, and underlayment.*
3. *A request for a Certificate of Appropriateness for Robindra Dean of 128 North Hanover Street to install a sign.*

D. Budget & Finance

4. *Borough Council may adopt a resolution ratifying the execution of a service agreement with Tuckey Restoration, Inc. to provide emergency water damage cleanup and remediation services at Borough Hall in the total amount of \$21,318.10 (Twenty-One Thousand Three Hundred Eighteen dollars and Ten Cents).*

E. ERCP

1. *Borough Council may reappoint Ms. Jennifer Love to a second full term on the Parks and Recreation Board. This term will become effective July 1, 2025, and shall expire on June 30, 2029.*
2. *Borough Council may reappoint Mr. Curtis Stevens to a second full term on the Parks and Recreation Board. This term will become effective July 1, 2025, and shall expire on June 30, 2029.*

F. Parks & Recreation

1. *Borough Council may approve a revised contract with Houck Services, Inc. to replace the Gym 1 roof at the Stuart Community Center for \$145,800 (One hundred forty-five thousand eight hundred dollars) through the Commonwealth of Pennsylvania's Cooperative Purchasing Program (COSTARS #008-E22-823).*

G. Public Safety

1. *Borough Council may amend its April 10, 2025 approval to purchase a TruNarc Handheld Narcotics Analyzer to reflect a change in the Model Type, now 2025 "Type H", at a total purchase price of \$43,519 (Forty-Three Thousand Five Hundred and Nineteen Dollars) from ThermoFisher Scientific and ratify the Borough Manager's April 11, 2025 execution of the adjusted sales quotation.*

H. Public Works

1. *Borough Council may authorize execution of a temporary access and construction easement agreement with Dickinson College granting the Borough access and the use of a portion of private property for the purpose of the Borough converting the Orange Street basin from a dry detention pond to a wet retention pond.*

REGULAR AGENDA

TABLED, CONTINUED, AND RECURRING ITEMS

1. Borough Council may consider removing from the Table a Resolution opposing any action to be taken over the Gaza Strip. This Resolution was Tabled during the March 13, 2025 Council Meeting.

REPORTS FROM ELECTED OFFICIALS

A. Mayor's Report

REPORTS FROM COMMITTEES

A. Public Safety

1. Borough Council may approve a Special Events Application for the Hope Station Juneteenth Celebration to be held on June 14, 2025, from 8:00 a.m. to 4:00 p.m. The event is to take place on the 100 block of West Penn Street near Hope Station and Memorial Park, along with a one (1) mile walk/run for justice and a health fair.

Approval shall be contingent upon the receipt of a valid Certificate of Insurance naming the Borough of Carlisle as an additional insured and the applicant reimbursing the Borough 100% of the variable costs and 10% of the fixed cost associated with this event.

B. Public Works

1. Borough Council may approve the low bid received for the Water Treatment Plant Residual Waste Disposal Contract from Commonwealth Disposal, Inc. of Harrisburg, Pennsylvania for \$0.05 per gallon.
2. Borough Council may enter into an Engineering Services Contract with Herbert, Roland and Grubic, Inc. (HRG) to assist the Borough with its 2025 Sanitary Sewer System Rehabilitation Program, for the total amount of \$31,300 (Thirty-One Thousand Three Hundred Dollars), subject to the Borough Solicitor's review and approval.
3. Borough Council may authorize the return of financial security funding to Penn Holding Group, LP, for the Sunoco Diesel Pumps Installation Project, in the amount of \$60,000 (Sixty Thousand Dollars) to reflect final work completed.
4. Borough Council may authorize the reduction in the amount of financial security provided by Capitol Indemnity Corporation on behalf of Burkentine & Sons Builders, Inc., for the 650 N. College St. Land Development, in the amount of \$17,340.00 (Seventeen Thousand Three Hundred Forty Dollars) to reflect final work completed.
5. Borough Council may amend the February 11, 2021 Engineering Services Contract with Gannett Fleming, Inc. to include additional permitting and environmental compliance engineering services for the 2023 Water Transmission Main Replacement Project, for a not to exceed amount of Twenty-Five Thousand Eight Hundred Dollars (\$25,800), subject to the Borough Solicitor's satisfactory review and approval of the amendment.

6. Borough Council may approve the replacement of the existing catwalk at the Wastewater Treatment Plant by Pumping Solutions Incorporated (PSI) of York Springs, Pennsylvania for \$125,413.00 (One Hundred Twenty-Five Thousand Four Hundred Thirteen Dollars) through the Commonwealth of Pennsylvania's cooperative purchasing program (COSTARS #016-E22-228).
7. Borough Council may approve the purchase of replacement gravity filter media from Unifilt Corporation of Wilkes-Barre, PA for \$65,300.00 (Sixty-Five Thousand Three Hundred Dollars) at the Carlisle Water Treatment Plant through the Commonwealth of Pennsylvania's Cooperative Purchasing Program (COSTARS #016-E24-367) and furthermore,

Borough Council may approve the installation of the replacement media by PSI Pumping Solutions, Inc. of York Springs, PA for \$122,094.00 (One Hundred Twenty-Two Thousand Ninety-Four Dollars) at the Carlisle Water Treatment Plant through the Commonwealth of Pennsylvania's Cooperative Purchasing Program (COSTARS #016-E22-228).

C. Sustainable Community and Economic Planning

1. Borough Council may consider enacting an ordinance amending the Code of the Borough of Carlisle, Chapter 255, by amending the zoning map through rezoning Tax Parcel ID 05-20-1796-001 to UM Urban Mixed Use District Zoning. *Roll Call Vote*
2. Borough Council may schedule a special meeting and direct the Borough Solicitor to draft and advertise an ordinance amending the Code of the Borough of Carlisle, adopted by Ordinance #2307, and thereafter amended, with respect to Chapter 183, Property Maintenance.

NEW BUSINESS - This section includes citizens who would like to address Council on any matter relating to Borough government. Comments under this section are governed according to the requirements under Opportunity for Citizens and Visitors to be Heard.

REPORTS FROM COUNCIL MEMBERS & STAFF

ADJOURNMENT

May-25 – (All meetings will be held at Borough Hall unless otherwise noted.)

1	Board of Appeals-*pending submissions	5:00 PM
1	Parks & Recreation-Stuart Community Ctr	7:00 PM
1	Zoning Hearing Board	6:00 PM
5	HARB-Historical Architectural Review Board	5:30 PM
5	Human Relations Commission-Quarterly Feb, May, Aug, Nov	1:00 PM
8	Borough Council Meeting	6:00 PM
22	Planning Commission	5:30 PM
26	Memorial Day-Borough Office Closed	

Jun-25 – (All meetings will be held at Borough Hall unless otherwise noted.)

2	HARB-Historical Architectural Review Board	5:30 PM
4	Borough Council Workshop	6:00 PM
5	Board of Appeals-*pending submissions	5:00 PM

